Wiltshire Council Where everybody matters

AGENDA

Meeting:Northern Area Licensing Sub CommitteePlace:Yeoman Room, Devizes Corn Exchange, Market Place, Devizes, SN10 1HSDate:Monday 14 September 2015Time:1.00 pmMatter:Application for a Premises Licence by A & P Jackson Ltd, The Old Bank
House, The Strand, Calne, SN11 0EN

Please direct any enquiries on this Agenda to Kieran Elliott, kieran.elliott@wiltshire.gov.uk or tel 01225 718504, of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at <u>www.wiltshire.gov.uk</u>

Membership:

Cllr Dennis Drewett Cllr Jose Green **Cllr Simon Jacobs**

Reserve Member

Cllr Sue Evans

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website and available on request.

If you have any queries please contact Democratic Services using the contact details above.

AGENDA

1 Election of Chairman

To elect a Chairman for the meeting of the Sub Committee.

2 **Procedure for the Meeting** (Pages 5 - 12)

The Chairman will explain the attached procedure for the members of the public present.

3 Chairman's Announcements/Substitutions

To notify the hearing of any changes in the membership of the sub-committee, and receive any other announcements through the Chair.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Licensing Application** (Pages 13 - 18)

To consider and determine an Application for a Premises Licence by A & P Jackson Ltd in respect of The Old Bank House, The Strand, Calne, Wiltshire, SN11 0EN. The report of the Public Protection Officer (Licensing) is attached.

- 5a Appendix 1 Original Application (Pages 19 36)
- 5b Appendix 2 Amendment to Application (Pages 37 38)
- 5c Appendix 3 Amended Plan (Pages 39 40)
- 5d Appendix 4 Representations (Pages 41 48)
- 5e Appendix 5 Location of Representations (Pages 49 50)
- 5f Appendix 6 Location of Premises (Pages 51 52)
- 5g Appendix 7 Licensed Late Night Venues in Area (Pages 53 54)

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LICENSING COMMITTEE

PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 APPLICATIONS

1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

2 Definitions

2.1 The following definitions describe the participants at and the subject matter of a Hearing:

"Applicant" means the person who has submitted an Application for consideration by the Committee.

"Applicant's Premises" means premises subject to the Application.

"**Applicant's Representative**" means a person attending a Hearing to assist or represent an Applicant including a lawyer.

"**Application**" means an application for the Grant/Variation/Transfer/Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.

"**Chairperson**" means the Member who is the Chairperson of the Committee for the particular Hearing.

"Committee" means the Council's Licensing Committee and includes any Sub Committee of the Licensing Committee.

"**Committee Lawyer**" means the Council's Lawyer (including an external Lawyer instructed by the Council's Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.

"Committee Manager" means the Council's Officer who is present at a Hearing to take minutes.

"Committee Report" means the Licensing Officer's written report to the Committee concerning an Application, a copy of which has been previously made available to the Applicant or their Representative, a Responsible Authority or their Representative or any person who has made a Relevant Representation or their Representative.

"Hearing" means a meeting of the Committee at which an Application is considered.

"Licence" means a Licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.

"Licensing Officer" means the Council's Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.

"Licensing Authority" the Council in whose geographical area the subject matter of the Application relates to, and includes the Council's Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.

"**Member**" means a Member who is a Member of the Committee that is considering an Application.

"Person making a Relevant Representation" means a person who is present at a Hearing to make representations in respect of an Application and includes any person who is present to assist or make representations on behalf of that person including a Lawyer.

"**Responsible Authority**" means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

3 Key Principles

- 3.1 The principles of 'natural justice', and Article 6 'Right to a Fair Trial', which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:
 - 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
 - 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;
 - 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation;

- 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation.
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.
- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

4 The Hearing

- 4.1 The Hearing shall take place in public.
 - 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.
 - 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
 - A refuse to permit them to return;
 - B permit them to return only on such conditions as the Committee may specify;
 - C in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee in writing any information which they would have given orally.
- 4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.6 Where there are a number of people who have attended the Hearing to make the same representation then the Committee would normally require that a spokesperson be appointed by them to make the representations on behalf of all of those who have made Relevant Representations .

5 **Presentation of Submissions**

- 5.1 The Chairperson will introduce the Application.
- 5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.
- 5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:
 - 5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:
 - A the options available to it;
 - B the considerations that are relevant in reaching its decision.
 - 5.3.2 The Applicant (or the Applicant's Representative) will orally present its submission which may include:
 - A presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
 - B confirming key information and answer pertinent questions; and
 - C calling witnesses in support of the Application (see paragraph 4.3).
 - 5.3.3 A Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation will orally present their representations in turn which shall include:
 - A the grounds of the representation to the Application; and
 - B any condition(s) that the Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

6 Questioning of Submissions

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or any person/s who have made a Relevant Representation to ask questions through them of the other parties.
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

7 Documentation

7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any person/s who have made a Relevant Representation . If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

8 Intervention

The Chairperson shall permit the following interventions at any point in the Hearing:

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

9 Failure of Parties to Attend Hearing

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:

9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or

- 9.2.2 hold the Hearing in the party's absence.
- 9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

10 Closing Submissions

10.1 The Chairperson shall allow first, the Responsible Authority/Authorities and any person/s who have made a Relevant Representation to make a closing oral submission(s) and secondly invite the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application.

11 Decision

- 11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered in private, and to consider any legal issues raised by the Members.
- 11.2 The decision, and reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties after the Committee has deliberated in private on the Application.
- 11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.

Hearing Procedure Summary

- 1. The Democratic Services Officer will request nominations for a Chairman for the Hearing.
- 2. The Chairperson welcomes all those present and introduces the Application.
- 3. The Chairperson introduces the Applicant, Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation.
- 4. The Chairperson outlines the Hearing Procedure.
- 5. The Licensing Officer presents the Committee Report.
- 6. The Applicant addresses the Sub Committee.
- 7. Questions to the Applicant by Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation.
- 8. Questions to the Applicant by Members of the Sub Committee.
- 9. Comments by Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation.
- 10. Questions by Applicant.
- 11. Questions to Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation by Members of the Sub Committee.
- 12. Summing up by Parties who have made representations.
- 13. Summing up by Applicant.
- 14. Sub Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
- 15. Sub Committee returns and the Lawyer gives a summary of any legal advice that may have been given to the Committee.
- 16. The Chairperson either gives the decision with reasons, or advises that it will be released in writing with reasons within the statutory time limits.

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Wiltshire Council

Northern Area Licensing Sub-Committee

14 September 2015

Application for a Premises Licence; The Old Bank House, The Strand, Calne, Wiltshire, SN11 0EN

1. Purpose of Report

1.1 To determine an application for a Premises Licence in respect of The Old Bank House, Calne made by A & P Jackson Ltd.

2. Background Information

- 2.1 An application for a Premises Licence in respect of The Old Bank House has been made by A & P Jackson Ltd for which four relevant representations have been received.
- 2.2 Wiltshire Council (as the Licensing Authority) must hold a hearing to consider the application having regard to the representations. In accordance with Section 18 (3) of The Licensing Act 2003 the Licensing Sub Committee is required to take such of the steps listed in 2.4 below as it considers appropriate for the promotion of the licensing objectives. In considering the application and the relevant representations, the Sub Committee must also have regard to relevant Government guidance and the Council's Licensing Policy
- 2.3 The licensing objectives are:
 - i) The Prevention of Crime and Disorder;
 - ii) Public Safety;
 - iii) The Prevention of Public Nuisance; and
 - iv) The Protection of Children from Harm.
- 2.4 Such steps are:
 - To grant the licence subject to such conditions as are consistent with those included in the operating schedule submitted with the application, modified to such extent as the Sub Committee considers appropriate for the promotion of the licensing objectives, together with any mandatory conditions required by the Licensing Act.
 - ii) To exclude from the scope of the application any licensable activity.
 - iii) To refuse to specify a person as the designated premises supervisor.
 - iv) To reject the application.
- 2.5 On 20 July 2015 an application for a The Old Bank House was received and accepted as a valid application.

2.6 The application as applied for is as follows:

Licensable Activity	Timings	Days
Recorded music	11:00hrs - 23:00hrs	Sunday to Wednesday
	11:00hrs - 00:00hrs	Thursday
	11:00hrs - 02:00hrs	Friday to Saturday
Provision of late night	23:00hrs - 00:00hrs	Thursday
refreshment	23:00hrs - 02:00hrs	Friday to Saturday
Sale by retail of alcohol -	11:00hrs - 23:00hrs	Sunday to Wednesday
ON Sales	11:00hrs - 00:00hrs	Thursday
	11:00hrs - 02:00hrs	Friday to Saturday
Opening Hours	11:00hrs – 23:00hrs	Sunday to Wednesday
	11:00hrs – 00:00hrs	Thursday
	11:00hrs – 02:00hrs	Friday to Saturday
Non Standard Timings	11:00hrs – 02:00hrs	Public Holidays,
		Christmas Eve and New
		Years Eve

A copy of the application from A & P Jackson Ltd is attached as **Appendix 1**.

During the consultation period the applicant wished to amend the plan for the premises and increase the opening hours in the morning to 08:00hrs each day. This was then circulated to all Responsible Authorities via the email attached as **Appendix 2**.

The new amended plan is attached as **Appendix 3**.

As part of the application the following conditions were offered up and agreed by the applicant;

Crime and Disorder

- A Closed Circuit Television recording system shall be installed at the premises. The number and position of cameras should be determined by a risk assessment of the premises.
- Recordings taken from the CCTV system are to be kept for a minimum of 28 days and are to be made available to any authorised officer of any of the responsible authorities upon request.
- SIA Sufficient door staff as determined by a Risk Assessment of the premises will be employed. The Risk assessment will be made available on request.
- The Premises shall register as a member of the Pubwatch Scheme in the locality and a representative of the Management Team shall attend all meetings.
- A minimum of two checks of the premises is to be carried out each day when licensable activities are taking place for illegal drugs and drug paraphernalia.
- All incidents involving the use of illegal drugs and/or criminal activity are to be reported to the police as soon as practicable.

Public Safety

- Staff shall receive refresher training on these subjects at no greater than six month intervals. Records of this training shall be kept on the premises and shall be made available to officers of any of the responsible authorities upon request.
- A record of the refusals and incidents shall be kept in a log book, identifying the member of staff who refused the sale and or dealt with incident this shall be made available to officers of any of the responsible authorities upon request.

Public nuisance

- A notice displaying the name and telephone number of at least one local Taxi service shall be displayed in the public area of the building.
- Notices are to be prominently displayed at all exits from the premises requesting that patrons respect the needs of people living in the area and to leave the area quietly.
- No drinks will be allowed to be taken outside.

Children from harm

• A Challenge 25 policy will be implemented. A recognised proof of age, which includes a photograph, is to be required for any person who appears to be under the age of 25 and who wishes to purchase or consume alcohol. Notices will be prominently displayed.

3. Consultation and Representations

- 3.1 The application process requires the application to be advertised, by the Applicant, in a local news publication within 10 working days, starting on the day after the authority receives it and for a public notice (on pale blue paper) to be posted on the premises. In addition the Licensing Authority advertises the application on its website, for a period of 28 consecutive days, starting the day after the authority receives the application.
- 3.2 During the consultation period four relevant representations have been received from three local residents and one from Calne Town Council.

3.3 <u>Representations Received</u>

- Miss S Beasley 2 Bank Row, Church Street, Calne, SN11 0SG
- Mrs Susan Carr 3 Bank Row, Church Street, Calne, SN11 0SG
- Mrs Donna Payne 4 Bank Row, Church Street, Calne, SN11 0SG
- Calne Town Council Bank House, The Strand, Calne, SN11 0EN

3.4 <u>Responsible Authorities</u>

No Responsible Authority has made a representation in connection with this application.

3.5 A summary of the representations made is detailed in the table below:

Representation	Licensing Objective
Noise nuisance	Prevention of Public Nuisance
Anti Social Behaviour	Prevention of Crime and Disorder

3.6 The relevant representations are attached as **Appendix 4.** Attached as **Appendix 5** is a plan which shows the locations from where representations have been made. **Appendix 6** shows a detailed plan of the area; **Appendix 7** shows the timings of the premises marked in Appendix 6.

4. Legal Implications

- 4.1 This hearing is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.
- 4.2 The Applicant and all persons who have made representations have been informed of the date, time and location of the hearing and their right to attend and be represented.
- 4.3 At the hearing all those who have made representations are entitled to address the Sub Committee and to ask questions of another party, with the consent of the Sub Committee.

5. Officer Recommendations

5.1 Officers are not permitted to make a recommendation – the decision is to be reached by the members of the Licensing Sub Committee.

6. Right of Appeal

- 6.1 It should be noted that the Applicant and those persons who have made representations may appeal the decision made by the Licensing Sub Committee to the Magistrates Court. The appeal must be lodged with the Magistrates Court within 21 days of the notification of the decision.
- 6.2 In the event of an appeal being lodged, the decision made by the Licensing Sub Committee remains valid until any appeal is heard and any decision made by the Magistrates Court.
- 6.3 A Responsible Authority or any person may apply to the Licensing Authority for a Review of a Premises Licence. Whether or not a Review Hearing takes place is in the discretion of the Licensing Authority, but, if requested by a person other than a Responsible Authority it will not normally be granted within the first 12 months except for the most compelling circumstances.

Report Author: Jemma Price, Public Protection Licensing Officer, 01249 706436, jemma.price@wiltshire.gov.uk

Background Papers Used in the Preparation of this Report

- The Licensing Act 2003
- The Licensing Act (Hearings) Regulations 2005
- Guidance issued under Section 182 of the Licensing Act 2003
- Wiltshire Council Licensing Policy

Appendices

- 1 Premises Licence Application
- 2 Amendment to Opening Hours
- 3 Amended Plan
- 4 Relevant Representations
- 5 Map to show location of representations
- 6 Map of Local Area and other Premises
- 7 Timings of other Premises

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Agenda Item 5a

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2 0 JUL 2015

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Application for a premises licence to be granted PUBLIC PROTECTION under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

CHEQUE RECEIVED

190-UD

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

A & P JACKSON LTD ₫/We (Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description					
THE OLD BANKHOUSE (GROUND FLOOR)					
THE STRAND					
Post town	CALNE		Postcode	SNII DEN	

Telephone number at premises (if any)	01249817027/07584250600
Non-domestic rateable value of premises	£10,250.00 (BANDB)

Part 2 - Applicant Details

a)

Please state whether you are applying for a premises licence as

an individual or individuals *

Please tick as appropriate

please complete section (A)

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				• • • • • • • • • • • • • • • • • • • •
b)	a person other than an individual *			
	i.	as a limited company	1	please complete section (B)
	ii.	as a partnership		please complete section (B)
	iii.	as an unincorporated association or		please complete section (B)
	iv.	other (for example a statutory corporation)		please complete section (B)
c)	a recognised club			please complete section (B)
d)	a charity			please complete section (B)

e)	the proprietor of an educational establishment		please complete section (H	3)		
f)	a health service body		please complete section (H	3)		
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (E	3)		
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (E	3)		
h)	the chief officer of police of a police force in England and Wales		please complete section (E	3)		
* If you are applying as a person described in (a) or (b) please confirm:						
Please tick yes						
I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or						
I am	making the application pursuant to a					
a function discharged by virtue of Her Majesty's prerogative						
(A) INDIVIDUAL APPLICANTS (fill in as applicable)						
		1				

Mr Mrs Miss	Ms D Other Title (for example, Rev)	
Surname	First names	
I am 18 years old or over	Please tick yes	
Current postal address if different from premises address		
Post town	Postcode	
Daytime contact telephone number		
E-mail address (optional)		

SECOND	INDIVIDUAL	APPLICANT	(if applicable)
--------	------------	-----------	-----------------

Mr 🗌	Mrs 🗍	Miss 🗌	Ms	Other Title (for example, Rev)
Surname			First na	imes
I am 18 years	old or over			Please tick yes
Current postal address if different from premises address				
Post town				Postcode
Daytime contact telephone number				
E-mail addre (optional)	ss			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name A & P JACKSON LTD Address ITA ALMA TERRACE CALNE WILTSHIRE SNII OHN Registered number (where applicable) COMPANY NUMBER: 09488733 Description of applicant (for example, partnership, company, unincorporated association etc.) LIMITED COMPANY Telephone number (if any) 01249 817029 / 07584 250600 E-mail address (optional) theold bonkhouse calve Q grad.com

Part 3 Operating Schedule

When do you want the premises licence to start?

when do you want the premises licence to start?	01092015
If you wish the licence to be valid only for a limited period, when do you want it to end?	DD MM YYYY

Please give a general description of the premises (please read guidance note 1)			
BUILDING CURRENTLY VACANT, WAS THE BARCLAYS BANK.			
BELIEVED TO BE VACANT SINCE SINCE 2013. WE ARE			
PROPOSING TO USE THE BUILDING AS A COCILTAIL /			
WINE LOUNGE (/BAR). THE BUILDING IS APPROX 99852FT,			
INC. OFFICE SPACE. THERE WILL BE A SMALL			
CAPACITY FOR CUSTOMERS.			

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

NIA.

DD MM

YYYY

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment		Please tick any that apply	
a)	plays (if ticking yes, fill in box A)]
b)	films (if ticking yes, fill in box B)]
c)	indoor sporting events (if ticking yes, fill in box C)]
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)]
e)	live music (if ticking yes, fill in box E)]
f)	recorded music (if ticking yes, fill in box F)		1
g)	performances of dance (if ticking yes, fill in box G)]
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)]

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

Α

Plays Will the performance of a play take place indoors Indoors Standard days and timings or outdoors or both - please tick (please read (please read guidance note guidance note 2) 6) Outdoors Finish Day Start Both Mon Please give further details here (please read guidance note 3) Tue Wed State any seasonal variations for performing plays (please read guidance note 4) Thur Fri Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5) Sat Sun

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Films Standard days and timings (please read guidance note			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please read guidance note 6)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the exhibition of fil guidance note 4)	<u>ms</u> (please read	
Thur					
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to those listed in left, please list (please read guidance note 5)		
Sat				\backslash	
Sun					

B

Standa	rsporting events rd days and timings read guidance note	Please give further details (please read guidance note 3)
Day	Start Finish	
Mon		
Tue		State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed		
Thur		Non standard timings. Where you intend to use the premises for indoo sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri		
Sat		
Sun		

С

Boxing or wrestling entertainments Standard days and timings			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please read guidance note 6)			G C C C C C C C C C C C C C C C C C C C	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	e note 3)	
Tue					
Wed			State any seasonal variations for boxing or wrestling (please read guidance note 4)	g entertainmer	<u>it</u>
Thur					
Fri			Non standard timings. Where you intend to use the or wrestling entertainment at different times to those column on the left, please list (please read guidance n	e listed in the	ooxing
Sat				\backslash	
Sun				\backslash	

D

Live music Standard days and timings (please read guidance note			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)	· · · · ·			Outdoors	
Day	Start	Pinish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the performance of read guidance note 4)	<u>live music</u> (ple	ase
Thur					
Fri			Non standard timings. Where you intend to use the performance of live music at different times to those on the left, please list (please read guidance note 5)		
Sat					
Sun				\backslash	

E

Standa	Recorded music Standard days and timings (please read guidance note		Will the playing of recorded music take place Indoors indoors or outdoors or both – please tick (please Indoors read guidance note 2) Indoors		9
6)	-			Outdoors	
Day	Start	Finish		Both	
Mon	11:00	23:00	Please give further details here (please read guidance DUE TO THE SIZE OF THE VENUE	e oue	
Tue	(1: 00	23:00	DESIRE TO HAVE A RELAXED AT THE MUSIC RAYING WILL BE QUI ATMBIENCE VERSUS A PARTY ATMOS	ET TO ADI))
Wed	11:00	23:00	State any seasonal variations for the playing of recorread guidance note 4) PUBUC HOLIDAYS & SEASONAL EVEN		ase
Thur	((: 00	ଉଦ୍ଧ : ଉତ	NEW YEAR'S EVE, AS 2015'S FAN THURSDAY.		
Fri	((:00	@2:00	Non standard timings. Where you intend to use the playing of recorded music at different times to those on the left, please list (please read guidance note 5)		
Sat	1(:00	02:00	NONE OTHER THAN SEASONAL AS MENTIONED ABOVE		
Sun	11:00	23:00			

F

Standa	mances of d days an read guid	d timings	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)	2		<i>B</i>	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the performance of guidance note 4)	f dance (please	read
Thur					
Fri			Non standard timings. Where you intend to use the performance of dance at different times to those list the left, please list (please read guidance note 5)		
Sat					

descrip within Standa	ing of a sin ption to the (e), (f) or (rd days and read guida	at falling (g) (timings	Please give a description of the type of entertainment yo	ou will be provid	ling
Day	Start	Finish	Will this entertainment take place indoors or	Indoors	
Mon			outdoors or both – please tick (please read guidance note 2)	Outdoors	
			- \	Both	
Tue			Please give further details here (please read guidance	note 3)	
Wed					
Thur			State any seasonal variations for entertainment of a to that falling within (e), (f) or (g) (please read guidar		tion
Fri					
Sat			Non standard timings. Where you intend to use the entertainment of a similar description to that falling at different times to those listed in the column on the (please read guidance note 5)	within (e), (f) o	r (g)
Sun					

H

Ι

Late night refreshment Standard days and timings (please read guidance note		l timings	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(pieus) 6)	Four Build		(prouse read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon	N/	A	Please give further details here (please read guidance note 3) NE WILL BE OFFERING HOT DRINKS (NOT FOOD) AS AN ALTGENATIVE FOR THOSE WHO DO NOT		
Tue	7	Ą	WANT AN ALCOHOLIC DRINK, TOR INSTANCE, DRIVERS.		
Wed	N/	Ą	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	23:00	00:00	PUBLIC HOUDAMS & SEEASONAL	EV ENTS .	
Fri	23:00	02:00	Non standard timings. Where you intend to use the provision of late night refreshment at different times the column on the left, please list (please read guidant	s, to those listed	
Sat	23:00	02.00	NONE OTHER THAN SEASONIAL VAR AS MENTIONED A		
Sun	NI	A		COVE .	

& DAYS MARKED INIA', WILL NOT BE SHUT ALL

DAY BUT WILL CLOSE BEFORE IPM / CLOSING

ATT IIPM.

J

Supply of alcohol Standard days and timings (please read guidance note 6)			rd days and timings please tick (please read guidance note 7)		
Day	Start	Finish		premises Both	
Mon	11:00	23:00	State any seasonal variations for the supply of alcohoguidance note 4)	ol (please read	1
Tue	11:00	23.00			
Wed	11:00	23:00	PUBLIC HOLLDAYS & SEASONAL	EVENTS	
Thur	11:00	Ø0:00	Non standard timings. Where you intend to use the supply of alcohol at different times to those listed in left, please list (please read guidance note 5)		
Fri	11:00	02:00			
	***********		NONE OTHER THAN SEASONAL		
Sat	11:00	02:00	VARIATIONS AS MENTIONED		
			ABOVE.		
Sun	11:00	02:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name FRANCESCA GUINA VASHTI WHITWORTH
Address
17 ALMA TERRACE.
CALNE.
WILLTSHIRE.
Postcode & SNII OHN
Personal licence number (if known) AS THIS PREMISES LICENCE IS APPLIED
FOR, WILTS. COUNCIL HAVE THE PERSONAL LICENCE APPLICATION.
Issuing licensing authority (if known) WILTSHIRE COUNCIL.

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

NONE

L

to the Standa	Hours premises are open to the public Standard days and timings (please read guidance note 6)		State any seasonal variations (please read guidance note 4) PUBLIC HOLIDAYS & SEASONAL EVENTS, FOR EXAMPLE NEW MEAR'S EVE 2015 FALLS
Day	Start	Finish	ON A THURSDAY SO WE WOULD ASK
Mon	11:00	23:00	FOR 'FEIDAY /SATURDAY'HOURS, ON THIS OCCASION.
Tue	11:00	23:00	(TENS. APPLICATION MAY BE A WAY
Wed	11:00	23:00	OF DOING THIS.)
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left.
Thur	11:00	00:00	<u>please list</u> (please read guidance note 5)
Fri	11 : 00	02:00	NONE OTHER THAN SEASONAL VARIATIONS AS MENTIONED
Sat	11:00	02:00	ABOVE.
Sun	11:00	23:00	

K

M Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 9)

STAPP FILL RECEIVE TRAINING TO ENABLE THEM TO UNDERSTAND & EFFECTIVELY PROMOTE THE LICENSING OBJECTIVES. WE INTEND TO ENDER DOIN PUBLICATION TO MAINTAIN THE OBJECTIVES & BUILD AN ALLIANCE WITH SIMILAR LOCAL BUSINESSES & THE RESPECTIVE AUTHORITIES. WE WILL KEEP A LOG BOOK FOR REPUSALS OF ENTRY OR SERVICE & ON THE GROUNDS THEY WERE REFUSED FOR FURTHER REFERENCE.

b) The prevention of crime and disorder

• ENSURE THERE IS ADEQUATE COTV POR THE PREMISES. • ENSURE THERE ARE ENOUGH SIA DOOR SUPERISORS FOR BUSY FEELODS; FRIDAM, SATURDAYS & SEASONAL EVENTS SUCH AS NEW YEARS EVE. • REFUSAL OF SERVICE TO INDIVIDUALS DEEMED AS DRUME. • VIGILANCE IN TOILET CHECKS & STAFP PRESENCE' TO PREVENT THE SALE & USE OF DEVIGS.

c) Public safety

NO DIZINILS TO BE TAILEN OUTSIDE. "GLASSES TO BE COLLECTED REGULARY" • ENSURE THERE ARE SIG DODE SUPERINEDER FOR BUSY PERIODS AS MENTIONED ABOVE. • STAPP TO BE TRAINED IN PUBLIC SAFETY. • REPUSAL OF SERVER TO THOSE WHO APPEAR TO BE DRIVIC.

d) The prevention of public nuisance

NO DRIMES TO BE TAKEN OUTSIDE IN AN ATTOMPT TO KEEP NOISE LEVELS TO A MINIMUM.
STEANS BY THE ENTRANCE/EXIT TO REMIND (& ASK) PATEONS TO LEAVE QUIETLY & RESPECT OVE NEIGHBOURG.
STAPP WW REMIND PATEONS IP NECESSARY.
NE WILL CONTRACT LOCAL TAXI FIRMS IN AN ATTEMPT TO MAKE A RELATIONSHIP SO THAT PATEONS CAN DISPERSE QUIETLY & OUTREY.

e) The protection of children from harm

(PLEARE SEE NERT PAGE)

```
• OPERATING CHALLENGE 25, WITH VISIBLE SIGNAGE TO SHOW
THIS IS OUR AGE POLICY.
• STAPP WILL RECEIVE RELEVANT TRAINING TO PREVENT THE SALE
OF ALCOHOL TO THOSE UNDER 18.
• CHECKING ID OF CUSTOMERS TO ENSURE ALL INSIDE THE PREMISES
ARE 18 OR 5VER.
• REMINDER ON SOCIAL MEDIA & WEBSITE THAT OUR POLICY IS 'NO
ID, NO ENTRY, NO EXCEPTION'.
```

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	Austhant
Date	16-07-2015.
Capacity	JOINT BUSINESS OWNER AT A XP JACKSON LTD.

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	16-07 2015
Capacity	JOINT BUSINESS OWNER AT AX P JACKSON. LTD.

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

	MISS. F. WI 17 ALMA CALNE WILTS.	HITWORTH TERLACE.					
Post town	CALNE			Postcode	SNIL OHN		
Telephone number (if any)		078 07584 2	15060	00/01249817027			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) He Eld barkhouse care of gran. con.							
			J				

Notes for Guidance

- 1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or seminudity, films for restricted age groups or the presence of gaming machines.
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed.
- 11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

Agenda Item 5b

Appendix 2

Amendment to New Premises Licence Application - The Old Bank House, Calne

Dear All,

I have heard from the applicant for the above application, she would like to make some amendments to her application. The first amendment is to the plan, she would like to now use the storage area as a snug and therefore have it used for consumption. It is the purple area that has been added to the plan.

She would also like to increase her opening hours;

Monday: 08:00-23:00 Tuesday: 08:00-23:00 Wednesday: 08:00-23:00 Thursday: 08:00-00:00 Friday: 08:00-02:00 Saturday: 08:00-23:00

She currently has from 11am, she would like to be able to open earlier to have coffee mornings. No alcohol will be sold until 11am as previously stated.

Please could you let me know if you have any objections to these amendments. The end date for representations is 17th August 2015.

Many thanks

Jemma Price Public Protection Officer (Licensing) Wiltshire Council, Monkton Park, Chippenham, SN15 1ER Tel: 01249 706 436 ex. 21436 Email: jemma.price@wiltshire.gov.uk Web: www.wiltshire.gov.uk

Follow Wiltshire Council





Agenda Item 5d

(Name) (Address) 一型度 10月11 Wiltshire Council Public Protection **Licensing Team** Monkton Park Chippenham Wiltshire **SN15 1ER**

Miss S.A. Bessley 2 Bonk Row Church Street Counce Louis. SNII-OSG

11th August 2015

New Premises Licence Application for A&P Jackson Ltd, The Old Bank House, The Strand, Re: Calne, SN11 OEN.

To whom it may concern:

I write in connection with the above mentioned new licence application and I have a particular interest in this application as I live within 300 yards of the premises.

I wish to object strongly to the application, specifically the late night opening (in respect of the supply of alcohol after 2300 hours, recorded music after 2300 hours and late night refreshments, again after 2300 hours).

The proposed licence for late night opening is ill-considered as the site is situated next door to and surrounded by several residential properties. I am concerned when leaving the premises, people will spill out into the streets near my home and this will only increase breaches of the peace and cause a noise nuisance at the proposed unsociable hours (after 2300 hours).

If the license is agreed, it will also draw unwelcome attention from a wider area and increase crime and disorder such as public nuisance and low level non reportable crime including shouting, swearing, urination in public and littering.

I believe that if this licence is granted, it will further promote anti-social behaviour for the residents in this area. Antisocial behaviour is one of the highest crimes reported by Calne police and this would therefore not support the overall objectives of Wiltshire Police to reduce crime and anti-social behaviour.

We already suffer with the existing public houses and it is unacceptable to expect us to continue to do so.

In view of the above, I would urge the Licensing Team to refuse this application.

Yours faithfully,

(name)

S. A. Beasley.

NDET_FEET

9102 6017 7.1

14-

Mrs Susan Carr 3 Bank Row Calne Wiltshire SN11 0SG

Wiltshire Council Public Protection Licensing Team Monkton Park Chippenham Wiltshire SN15 1ER

11th August 2015

Re: New Premises Licence Application for A&P Jackson Ltd, The Old Bank House, The Strand, Calne, SN11 0EN.

To whom it may concern:

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In view of the above, I would urge the Licensing Team to refuse this application.

Yours faithfully,



Susan Carr

(Name) MrS D. PAINE (Address) 4 BANDE ROW. CHURCH ST. CALIOE WILTS SNII OSG.

Wiltshire Council Public Protection Licensing Team Monkton Park Chippenham Wiltshire SN15 1ER

11th August 2015

Re: New Premises Licence Application for A&P Jackson Ltd, The Old Bank House, The Strand, Calne, SN11 0EN.

1713 3700

To whom it may concern:

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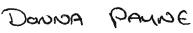
We already suffer with the existing public houses and it is unacceptable to expect us to continue to do so.

In view of the above, I would urge the Licensing Team to refuse this application.

Yours faithfully,



(name)





REPRESENTATION FORM

This form must be returned within the statutory period, which is 28 days from the date the notice was displayed on the premises or the date specified in the Public Notice in the newspaper. Please contact the Licensing Section to confirm this date.

Any individual, body or business can make a Representation to the Licensing Authority in relation to an application, regardless of their geographic proximity to the premises. Any Representation must be relevant, in that the Representation relates to one or more of the Licensing Objectives.

Premises about which Representation is being made	The Old Bank House, The Strand, Calne Wiltshire SNILL DEN		
Your Name	LINDA ROBERTS		
Postal Address	BANK HOUSE THE STRAND CALNE WILTSHIRE SNILDEN		
Contact Telephone Number	01249- 814000		

Are you:

- An individual?
- A person who operates a business?
- A person representing residents or businesses?
- A member of the Relevant Licensing Authority (ie, elected Councillor of the Licensing Authority)?

If you are representing residents or businesses who have asked you to represent them?	Representing Calhe Town Council. Town Clerk
	TOUTCIER

Your Representation must relate to one of the four Licensing Objectives, which are detailed below. Please detail the evidence supporting your Representation and the reason for your Representation. If necessary, separate sheets may be used.

OBJECTIVES	EVIDENCE
1. The prevention of harm to children	
2. To prevent public nuisance	Late night drinking will cause disturbance to residents close by . If the premises are the tast venue to close in
	to those in town who want

another drink creating a bigpage 47 we of regote to disturse.

OBJECTIVES	EVIDENCE
3.	Larger groups of people under
To prevent crime and disorder	the influence of alcohol have been known to cause crime t
4	disorder in the past and planking have
	been vardaussed by late night childes
Public Safety	IF closing is aligned to other hostillies
	it will be easier to parce. The Police,
	will be able to make people out of

Please list below any suggested actions that you feel the applicant could take to address your concerns.

other local hostillenes. which what to be 1.30 an.

If a hearing needs to be held to determine the Premises Licence Application, the Councillors will generally only be able to consider matters that have previously been disclosed. However, additional information in support of your Representation may be considered if all parties at the Hearing agree. We advise that you detail all matters that you wish to be considered on this initial Representation, attaching additional sheets if necessary.

If you do make a Representation you will be invited to attend the Licensing Sub-Committee Hearings and any subsequent appeal proceedings relevant to your Representation.

All Representations in their entirety, including your name and address, will be disclosed to the Premises Licence applicant. A copy of Representations will be annexed to the Licensing Officer's hard copy report, which is a public document circulated to the Licensing Sub-Committee and to all those who have made relevant Representation

.....

Signature

Date 14.8.15

Please return this form, along with any additional sheets, to the relevant Wiltshire Council Office listed below:

<u>Salisbury Area</u> – (Salisbury, Amesbury, Downton, Mere, Hindon and Tilshead as well as the rest of the old Salisbury District Council Area), please send to:

The Licensing Officer Wiltshire Council Public Protection Services and Licensing Bourne Hill Salisbury Wiltshire, SP1 3UZ

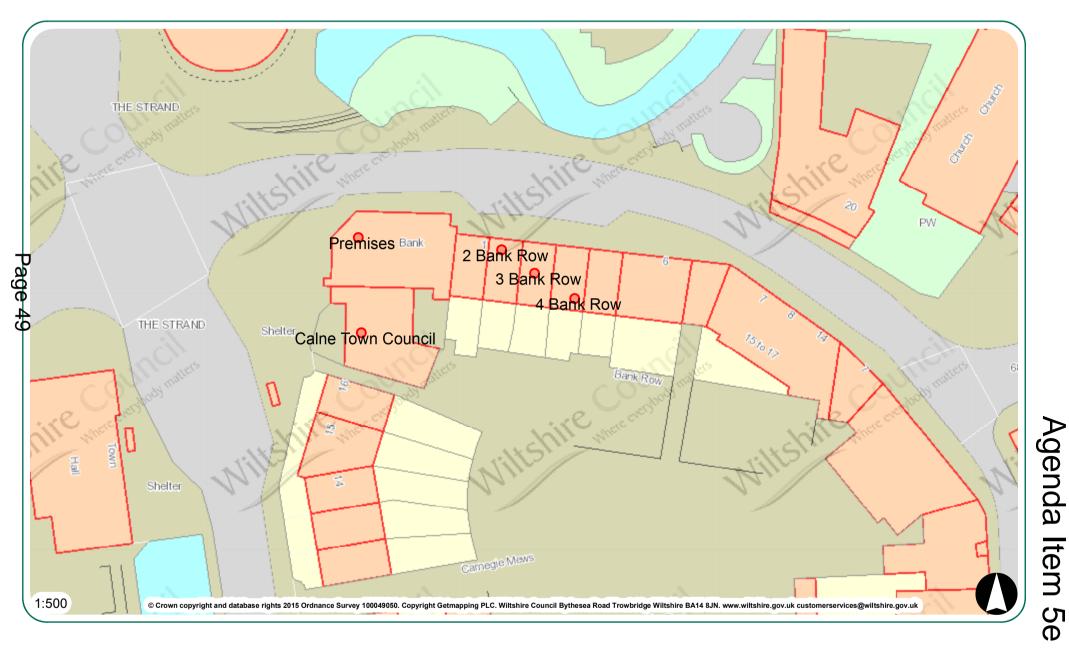
All other areas please send to the address below:

The Licensing Officer Wiltshire Council Public Protection Services and Licensing Monkton Park Chippenham Wiltshire, SN15 1ER

Location of Representations

Date: 24 Aug 2015 Centre Coordinate: 399,793 170,984





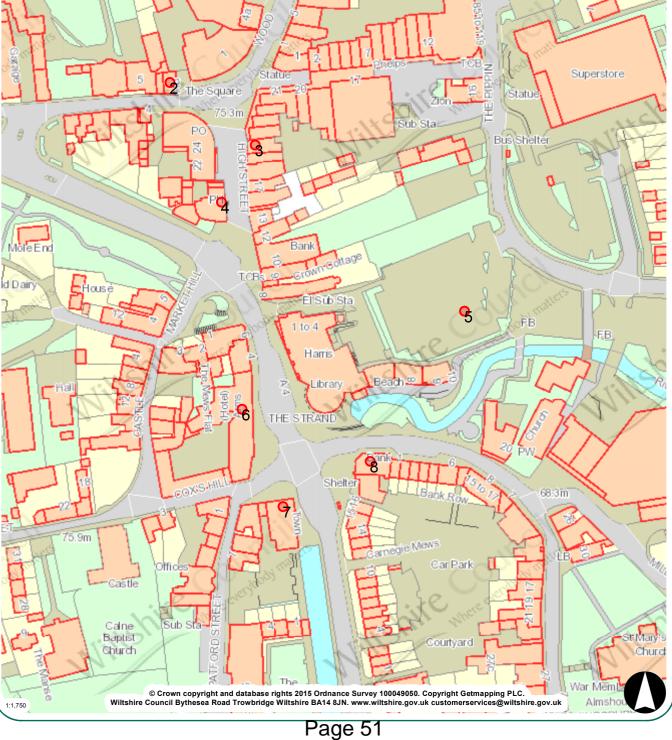
Agenda Item 5f

Centre Coordinate: 399,757 171,088 Date: 24 Aug 2015

Location of Premises



Wiltshire Council



Agenda Item 5g

Appendix 7 - Licensed Late Night Venues in Location

			·
	Licensed Premises	Licensed Activity	Timings
1 Calne	Calne Liberal Club	Sale of Alcohol ON Sales	Sunday to Saturday 10:00hrs – 01:30hrs
		Regulated Entertainment	Sunday 12:00hrs – 22:30hrs Monday to Saturday 10:00hrs – 01:00hrs
2	The Wheatsheaf	Sale of Alcohol ON Sales	Sunday 12:00hrs - 23:30hrs Monday to Thursday 11:00hrs - 23:00hrs Friday to Saturday 11:00hrs - 00:30hrs
		Regulated Entertainment	Sunday to Thursday 19:00hrs – 23:00hrs Friday and Saturday 19:00hrs – 00:00hrs
3	Charcoal Grill	Late Night Refreshment	Sunday to Wednesday 12:00hrs - 00:00hrs Thursday 12:00hrs - 00:30hrs Friday to Saturday 12:00hrs - 03:00hrs
4	The Kings Arms	Sale of Alcohol ON Sales	Sunday 12:00hrs - 23:00hrs Monday to Thursday 10:00hrs - 23:00hrs Friday to Saturday 10:00hrs - 01:00hrs
		Regulated Entertainment	Sunday 11:00hrs – 23:00hrs Monday to Thursday 17:00hrs – 23:00hrs Friday and Saturday 17:00hrs – 01:00hrs
		Late Night Refreshment	Friday and Saturday 23:00hrs – 01:00hrs

5	Pippin Car Park	Late Night Refreshment	Sunday to Thursday 17:00hrs – 00:00hrs Friday to Saturday 17:00hrs – 01:30hrs
6	The Lansdowne Hotel	Sale of Alcohol ON Sales	Sunday 10:00hrs - 22:30hrs Monday to Saturday 09:00hrs - 23:59hrs
		Regulated Entertainment	Sunday 11:00hrs – 22:30hrs Monday to Saturday 09:00hrs – 23:59hrs Sunday 23:00hrs - 23:30hrs Monday to Saturday 23:00hrs – 23:59hrs
7	Bank House, The Strand	Sale of Alcohol ON Sales Regulated Entertainment	Sunday to Monday 09:00hrs – 01:00hrs Sunday to Monday 08:30hrs – 02:00hrs